

# DRAFT MINUTES

## DSA - BOARD MEETING (AGM)

<b>Name:</b>	Disability Sport Auckland
<b>Date:</b>	Tuesday, 10 October 2023
<b>Time:</b>	6:00 pm to 6:46 pm (NZDT)
<b>Location:</b>	Spinal Unit, Bairds Road
<b>Board Members:</b>	Andre Lubbe, Grant Sharman, Marie Leclerc, Heidi Wilde, Jim Hogg, Mike Bishop, Neelam O'Neill, Philip Steven, Rachel Grunwell
<b>Attendees:</b>	Yann Roux
<b>Apologies:</b>	Lee Taniwha, Michael Johnson
<b>Notes:</b>	Marie Leclerc and Heidi Wilde joined on zoom.

### 1. Opening Meeting

#### 1.1 Welcome from Chair

Chair welcomed everyone to the 57th Annual General Meeting for Disability Sport Auckland.

Present at meeting was Grant Sharman, Lincoln Jefferson, Nathan Hart, Kelvin and Alison Porter, Andre Lubbe, Chair Mike Bishop, CEO Yann Roux, Jim Hogg. Disability Sport Auckland staff members Natasha Barber and Tina Harris were also present.

Marie LeClerc and Heidi Wilde joined on Zoom.

#### 1.2 Apologies

Apologies were given for Lee Taniwha, Michael Johnson, Rachel Grunwell and Robert Berger.

Philip Stevens gave apologies for being late to meeting.

### 2. Actions from Previous Meetings

#### 2.1 Confirm AGM Minutes

**AGM 27 Sept 2022**, the minutes were confirmed as presented.



**All approved unanimously.**

All approved unanimously.

**Decision Date:** 10 Oct 2023

**Mover:** Mike Bishop

**Seconder:** Grant Sharman

**Outcome:** Approved

## 2.2 Matters Arising from 2022 AGM Minutes

No matters arising from previous minutes.

There was acknowledgement in the report that the Parafed Auckland Trust has given their support for the name change of Parafed Auckland to Disability Sport Auckland.

## 3. Officers Reports

### 3.1 Chairperson Report

Chairperson report read and acknowledged.

### 3.2 CEO Report

CEO report read and acknowledged.

CEO advised there were 7 new programmes this year such as Junior Wheelchair Basketball, Swimming, After School sport clubs and the first Wheelchair Rugby League program - organised with Lincoln Jefferson.

The plan for DSA this year was to reach out to the community within their space, build membership and cater to as many people with disabilities as possible. The growth within the schooling space has been massive this year, with the help of Halberg Games and the school programs, more schools are becoming more aware of DSA and what they do in the community.

Highlights of the year included the Halberg Games, with a 12% increase in participation compared to last year and success from the the Award Afternoon/Nights held. These have helped grown DSA's reputation within the community.

*Matauranga* - Goal was to raise awareness and disability sports within schools. Accomplished 18 out of potential 24 events.

*Hui Katoa* - Goal was to reach out to able-bodied sports and make them accessible within the community. Accomplished 11 out of potential 12 events, with the biggest change being within Cricket.

DSA also partnered with FIFA Women World Cup - This was through Polyfest, The Cloud and Queen Street events. This helped the public see what DSA is doing within the disability community.

Within this year, there was also the rebranding of Disability Sport Auckland (previously Parafed Auckland), work within the new spinal unit space, new website for DSA and sub committees were formed to help within these areas such as MarCom committee, spinal unit committee etc.

There was a drive for DSA to be known and seen within the community this year. They increased their online presence through Facebook, Instagram and LinkedIn. This has helped with participation and increasing number of members in the past year. DSA also built network connections with other disability organisations such as Cerebral Palsy Society, Down Syndrome Society etc. to help bring more disability organisations and people together.

#### Next 12 months:

DSA plan to reach out to more community where they are based so it is less travel for participants. Working on more inclusive programmes within the schooling area. They are also organising an overnight Youth Camp in December, which is based off feedback from the community, and this has been approved by the Trust and Board.

The *Matauranga* and *Hui Katoa* goals will remain the same, targeting more potential opportunities than last year. For *Hui Katoa*, DSA is aiming to be in more of a facilitator role and existing coaches within the sport are the ones providing access for their sport within the disability realm.

Increase membership with existing social media avenues and being more available within the community. A survey is coming out soon to hear from the members about what they are wanting to have available.

CEO also mentioned one of the priorities is securing a sustainable funding stream as the current financial situation is a worry. CEO to continue to connect with various funders. Currently has \$220,000 funding pending for approval. \$40,000 will cover loss and remaining \$170-180,000 will fill gap and also provide funding for services for DSA members.

DSA staff member Natasha mentioned herself, Aleisha, Ella and Aude are the ones who deliver programmes and events within the community. They are doing a good job, however it can be improved. Natasha noted that since starting two years ago, she has seen a large growth in DSA and the work they do and she is proud of what they've accomplished so far. DSA member Tina also stated she was proud to be part of DSA for the past 8 years and has seen each person who has worked for DSA leave a mark. She gave insight to the growth in what DSA delivers to the community and the connections they make.

CEO acknowledged his high performing team at DSA and thanked them for their work this past year. He thanked the Board for their guidance and input and acknowledged the supportive relationship the Chairperson has provided over the past year.

Chairperson thanked the DSA staff members for the work they have done over the last 12 months. He stated that they have gone above and beyond for their members with the work they have done. He also acknowledged the work behind the Sports Awards, the rebranding process and Halberg Games. He also thanked the Board for the work and support they have given. On behalf of the Board, Grant noted the great leadership Mike Bishop has provided as our Chairperson.

### **Parafed Network**

The collection of 12 Parafeds around NZ from the Parafed Network. This is to help engage with the smaller regions and to help the Parafeds towards getting a seat at the sporting table - Sport NZ, Paralympics NZ and Special Olympics. Want to support growth in disability sporting sector across the country.

The Disability Hui was a good segway for the nationwide network to meet and collaborate and from this, a Paralympic NZ workshop was hosted where CEO and Chairperson shared insights on how the Parafed Network can work alongside Paralympics NZ.

The next step for the Network is to become a national entity, unsure what this would look like, however moving towards this over the next few months.

### **3.3 Finance Report (Treasurer)**



**All approved.**

All approved.

<b>Decision Date:</b>	10 Oct 2023
<b>Mover:</b>	Grant Sharman
<b>Seconded:</b>	Mike Bishop
<b>Outcome:</b>	Approved

Jim presented a summary of accounts for the year ending 2023. Advised there was an annual loss of \$43,000, with \$31,900 of the funds on 'cash burn'. Questioned what was used within this

amount and whether we have gained value from this. Jim indicated DSA cannot continue to lose over \$40,000 every year going forward.

Chair acknowledged Jim for the financial reporting he has completed over the past year. He also acknowledged the contribution DSA member Tina Harris has made in regards to the bookkeeping, as this has helped to show a true reflection of where DSA financially sits currently.

### **3.4 APPD Trust Report**

The Auckland Disability Trust report was acknowledged and read by members.

## **4. Election of Board Members**

### **4.1 Election of Board members**

There are 6 candidates for 4 seats available.

Nominations received were - Heidi Wilde (up for re-election), Mike Bishop (up for re-election), Grant Sharman (up for re-election), Nathan Hart, Lincoln Jefferson and Kelvin Porter.

There was acknowledgement that Michael Johnson has stepped down from the Board.

The members present elected the following candidates onto the Board via a ballot vote:

- Mike Bishop
- Heidi Wilde
- Grant Sharman
- Lincoln Jefferson

Andre Lubbe proposed on top of having two Co-opt electorates, that the Board also has two 'Observer' positions as the Board sees value in the level of applications received. Observers would be able to contribute to conversations, however they would have no voting rights. Board agreed to add new positions of 'Observers' to the Board.

#### Co-Opt Electorates:

- Andre Lubbe
- Nathan Hart

#### Observers:

- Marie Leclerc
- Kelvin Porter

## **5. General Business**

### **5.1 General Business Item**

Following the CEO yearly report, Grant asked how DSA can monetise the initiatives that have been created for the school programmes and for the able-bodied sporting clubs. Ideally, the plan would be to sell this programme as a valuable product for coaches and schools to have and run themselves.

Chair advised funding sources are getting more difficult to ascertain. People at Te Whata Ora and funders don't understand the future DSA is trying to provide with their supports. Need to create an identity to sell first.

## 6. Close Meeting

### 6.1 Close the meeting

**Next meeting:** DSA - Board Meeting - 5 Dec 2023, 6:00 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_